

WATERFRONT AND SOLENT PATIENT PARTICIPATION GROUP

Minutes of the meeting held on Thursday 15 March 2018 at 6.30pm at the Waterfront and Solent Surgery

Present: Colin Bell (Chairman), Alan Johnston (Vice Chair), June Matthews, Pauline McMahon, Polly Read, Sandra Wilkinson and Jill Tomlin (Secretary)

Apologies: Gill Johnston (Treasurer) and Dr Sherwin

In Attendance: Dr Hoyle

Minutes of Previous Meeting.

The Minutes were agreed without amendment.

Matters Arising.

There were no matters arising not already on the Agenda.

Treasurer's Report

In the Treasurer's absence, Alan Johnston presented the report. No expenditure had been incurred since last month and the only income was 3p interest. This left a bank balance of £1303.36.

Practice News and Developments

Dr Hoyle reported that the practice had struggled over the last 3/4 weeks due to staff sickness, holidays and the problems arising from the snowy weather. Appointments had been problematic so a number of locums had been engaged, despite the financial implications on the practice budget. Home visits to patients in distant locations took so much time but as previously stated, the practice could not refuse new patients within the set boundary. A re-drawing of the boundary was possible but existing patients, who would then be outside, could not be removed from the list.

On a more positive note, the surgery extension work had started with a 3 month completion expected. However, checks for asbestos could delay this timetable. On-site parking was now a problem but this was only temporary and the re-instatement of an access from the rear public car park, following completion of the foundations, would help matters.

Locality News

There was nothing to report in Dr Sherwin's absence.

Calendar of Meeting Dates

Flu vaccines for autumn 2018 would be delayed by the NHS as separate ones were being developed for the under and over 65s. The proposed date for the Flu Clinic of 29 September was now too soon and after discussion, it was agreed to change the date to Saturday 27 October. Colin would confirm the hall booking. Different queuing arrangements would be

needed to channel the 2 age groups to the appropriate vaccine point. Dr Hoyle was concerned that the lateness of the clinic would result in patients using pharmacies which would be detrimental to the surgery income from administering the vaccine. It was agreed that every effort should be made to alert patients to the situation via Facebook, surgery screens, meetings and appointments. Flu vaccination income was very important to the practice and this information should be shared widely.

Spring Open Meeting – Surgery Soapbox

Colin had written an article for The Herald about the Spring Open Meeting On Thursday 19 April for publication at the end of March. The programme was confirmed as about 20 minutes each from Dr Sherwin on the surgery extension, Dr Hoyle on his new role as GP Trainer and Nurse Claire Sweetman describing her role and skills. Questions would be taken during the presentations and at the end. Final session questions would be requested in writing in advance. Tea and coffee would be available from 7.10pm, managed by Sandra and Pauline. Polly would oversee the raffle with Gill and Alan meeting and greeting. Prizes for the Flu Clinic Tombola would also be welcome at this meeting.

Matters Raised by PPG Members

Jill had come across information on the National Association for Patient Participation (NAPP). Colin researched the organisation and circulated extracts from their web site. The joining fee of £60, reducing to £40 was not thought to be good value so it was agreed that joining would not be pursued. June's research into the work of other PPGs was discussed and whether such things as newsletters would be useful. Members agreed that we should avoid getting complacent but, at the moment, no further actions were necessary.

Any Other Business

Alan stated that on-line appointment bookings did not allow for the reason for the appointment to be stated. Dr Hoyle agreed that this was useful and possibly saved time at the appointment. He would talk to Dr Sherwin.

Next Meeting

The next Committee meeting would be held on Thursday 17 May 2018 at 6.30pm.

The meeting closed at 7.32pm

Distribution: All Committee members, Dr Hoyle, Dr Sherwin, Sarah Trompetas, Practice website and waiting room file.